

Square Butte Ranch Club
Director's Meeting
November 1, 2021

Present: Maureen Heffring, Louis Delesalle, Kym Penner, Hazel Sangster, Lori Collins (to give her report)

Meeting called to order at 9.10.

Approval of minutes tabled as secretary brought the wrong minutes!

Riding Arena update. The arena is in really good shape and performing even better than expected. Thanks to Louis for his ongoing TLC.

The Round Pen is not draining properly as the moisture cannot drain out as sand is banked around edge. We will rake out the accumulated sand which will allow it to drain, and then groom or harrow (difficulty turning groomer in smaller area.) Boards will be installed around the round pen in the spring; this will prevent the sand from banking. Kym will make a sign for the arena regarding arena etiquette. Hazel will send list of suggestions to Kym.

Louis has been investigating a new waterer carrier. Our current water carrier (100 gallons) is designed for foam fire suppressant, not water. We would like to upgrade to a 500 gallon tank which we could get for \$7-8000 cdn and it could also be used for dust control which we currently outsource. We will approach the new condo board to discuss cost-sharing.

Waterer in the West pasture. This has never worked properly as it is meant for cows who drink more regularly. With horses it is always freezing up and needs constant maintenance. The suggestion is to sell it and run power into the west pasture and install a regular waterer using water from the pond. We will develop a budget over the winter.

We are still waiting feedback from Sandy Cameron re last month's letter re Articles of Understanding.

We need to make sure in our planned Memorandum of Understanding that the new Board understands they have to adopt/approve our minutes.

Financials. Kym presented the current financials (Balance \$14,395.96).

Our costs for bulk purchased feed will be billed out as used for extra feeding at the Bar T5 cost.

Currently Erin's wages go to cover board for her horses. She is working more hours so there was a motion to pay out to Erin that extra. Approved.

The big barn doors always freeze shut in the winter as the rubber flap is constantly torn off). Action item for Louis to contact Grant for a solution to this (concrete apron.)

Lori 's Report

Lori suggested a Christmas Get-Together. It was decided that this should take place on the afternoon of December 10 - hot chocolate, goodies, mulled wine, wagon rides?

Lori indicated that a staff member has a niece who would like to board here. This has to be a no.

Two horses currently out for training will have to come back to the ranch for a few weeks. They will be kept on their own in the fenced of portion of the West Pasture.

We need to order more squares. Lori will investigate and order.

There was discussion re protocol re contacting staff after hours. Lori has indicated that she would prefer to be emailed directly in the case of an emergency or issue and she can then direct Erin or other action. A letter should be sent out to owners indicating that Lori and Erin are part time (indicate hours) and while Lori prefers to be notified if there is an issue, we ask owners only only contact her after hours if absolutely necessary. Erin is a resident as well as staff and owners are respectfully asked to contact her during her working hours. The Ranch Club directors can be reached on the Ranch Club email.

Lori needs to track, (where possible) the hours she spends taking contractors to owners' houses, answering texts, emails when she is off ranch., etc. This is not for billing to owners but to track the value of Lori and the Ranch Club to the whole community.

The next meeting is Friday December 3 at 9.30 with Lori joining at 11.00.

Motion to adjourn. Hazel/Kym