



Square Butte Ranches Ltd.

Square Butte RANCH CLUB

Board of Directors Meeting

Date: 27 March 2019

Present: Linda Durward, Chair
Colleen Kanderka, Vice Chair (*via Skype*)

Taryn Fielder, Treasurer
Cory Robinson, Secretary

1. Taryn moved to approve Minutes from 27 February 2019 meeting, Colleen seconded, all in favor.
2. Cory moved to approve proposed Agenda for this meeting, Linda seconded, all in favor.
3. Accounting
 - a. There are still unpaid fees from 2018 (hay fees, pasture fees, plus outstanding arrears); Linda and Taryn will send a message to these horse owners.
 - b. Taryn and Linda to send replies to two horse owners who recently sent queries re fees.
 - c. The invoice received from the Condo Corp for maintenance / repair work to the waterers will not be paid by the Ranch Club as this work was not requested by the Ranch Club Board
4. Renaissance Management
 - a. Have not yet received February financial statements from Renaissance Management (*note: these reports were finally received during this meeting*)
 - b. Renaissance invoice shows Condo Board members calling Renaissance regarding Ranch Club items, which Renaissance is then invoicing to the Ranch Club
 - c. We are still not actually seeing the bills before payments are made; Renaissance does not seem to be respecting our request that any payments made from the Ranch Club funds must first be approved; Linda will call Bob
 - d. Renaissance fees are still being scrutinized to reflect Ranch Club Board requirements and requests;
 - e. The entire scenario with Renaissance is too expensive.
5. Request for Quote / Moose Mountain
 - a. Debate whether some jobs can be moved to the Ranch Maintenance person
 - b. Colleen to contact Neil regarding continuation of contract negotiation, in the meantime things will remain as 'status quo' with no changes.
 - c. Cory will provide a copy of the most recently revised contract to fellow Board members, and also to Denise for her to review the 'legalese'.
 - d. Linda to contact Condo Board to identify the person(s) who have signing authority for this contract

6. Condo Board
 - a. Our request to the Condo Board for a more equitable and fair distribution of all utility costs was met with the reply that we must wait for their revised yearly budget.
 - b. We still don't have a breakdown of the gas utility between the saloon and barn
 - c. Colleen will send a document to the Condo Board for their next meeting (Thursday 28th March), which will list all of our immediate concerns, including a more proportionate and fair division of utility bills, and will request that we receive a reply by Thursday 5th April.
 - d. If the Ranch Club Board does not receive a reply from the Condo Board by this date, the status of the Ranch Club Board will be reviewed and its future determined
7. Membership Registry
 - a. Colleen has an 'online' version of the application form almost ready for distribution.
 - b. Will include the various membership definitions in document
 - c. Denise will be asked to review this document prior to circulation.
 - d. One application has been received from Denise; Colleen motioned to accept, Linda seconded, all in favour; Colleen will notify Denise of her acceptance
 - e. Ranch Club Board members to complete the application as soon as possible.
8. 'Guidebook' and 'Rules & Regulations'
 - a. Compilation still in process; needs editing
 - b. Taryn to provide a copy for Board members to review
9. Hay
 - a. Colleen is sourcing out suppliers, including those that can provide compressed bales: 45 lbs of Timothy is priced at \$10.00 per compressed bale, sold in 'bundles' of 24, each bale is plastic wrapped; price does not include delivery
 - b. Motioned by Linda to go ahead with one compressed bundle each of Timothy and mixed, Taryn seconded, all in favour.
 - c. Colleen will pick up these bundles
 - d. It was agreed that we would not 'store up' a hay inventory
 - e. Reviewed the possibility of keeping hay inventory in barn
10. Pasture Management
 - a. Various scenarios discussed
 - b. Condo pasture needs strategically placed posts to assist with electric fence divisions
 - c. A 'sacrifice' area to be defined (for those horses with restricted grazing)
 - d. Possibility of one herd
 - e. Fees to be clarified
 - f. Cory will ask Condo office to include a 'blurb' asking owners to refrain from using mechanized vehicles on trails, pastures as the ground is currently very soft and boggy.
11. Next meeting is scheduled at 09:00am on Friday, 5th April 2019.
12. Linda motioned for meeting to adjourn, Taryn seconded, all in favor

Meeting adjourned.

Other Activities:

- Mar 30: Cory sent notice to all members re “no quading”
- Mar 29: Taryn replied to Jan and Trish by email
- Mar 27: Cory called Neil – “status quo” on contract
- Mar 27: Colleen sent Condo Board “Items for Discussion” – response by Apr 4th
- Mar 12: Cory forwarded Dave Morgan’s report on the Horse Water Systems to the Square Butte Ranch Office
- Mar 11: Linda met with Jack and Tim re working with Dave on Waterers
- Mar 7: Request for Quote for Ranch Hand sent out by Cory
- Feb 20: Letters of reply re Budget sent to: Hazel, Morgans, Karen, Robin, Melosie, Kym - sent through RCB email by Cory
- Feb 16: Informal mtg of RCB (Colleen, Taryn, Linda) and some of Condo Board (Kelly, Denise, Jack)
- Feb 15: Mtg with Annemieke to research past RCB records - Taryn/Linda
- Feb 14: D & O Liability Insurance for the Ranch Club finalized - Co-operators - Taryn/Linda
- Feb 13: Jennifer removed from RCB email address – Kelly
- Feb 13: Email sent to Renaissance - Banking Directives - Linda
- Feb 12: Dave Morgan Letter re West Pasture Waterer
- Feb 12: Unofficial mtg of the RCB
- Feb 07: Linda & Cory met with Neil - renegotiation of \$30/hour wage
- Feb 05: Jennifer Gill, Director at Large, has submitted Letter of resignation from this Board
- Feb 04: Colleen and Linda met with Denise McMullen regarding Membership application as defined by Articles
- Feb 01: Summary of Motion to accept Jan 28th RC minutes sent from Linda to all board members
- Feb 01: Horses moved from Pond pasture to Ravine pasture
- Feb 01: Draft of 2019 RC Budget sent to all Ranch Club Members
- Jan 31: Mtg with MM – Cory, Taryn, Linda (Rob called in to clarify original contract)
- Jan 29: Insurance application forms sent to Bob Lunge and Dave from Colleen
- Jan 27: ‘Summary of Renaissance Meeting’ was sent to RCB and RM, with attachments by Linda
- Jan 27: Linda & Rob delivered 2 round bale feeders to Ravine pasture