



## Square Butte RANCH CLUB Board of Directors Meeting

Date: 17 July 2019

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Present: Colleen Kanderka, Chair  
Cory Robinson, Secretary

Dave Morgan, Member at Large

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Vacant: Treasurer

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1. Cory moved to approve proposed Agenda for this meeting, Dave seconded, all in favor.
2. Dave moved to approve Minutes from 24 June 2019 meeting, Colleen seconded, all in favor.  
*Note: it was agreed that, going forward, the "Other Activities" section of Meeting Minutes will no longer be included in the Meeting Minutes.*
3. Treasurer's Position
  - a) Ada Morgan has volunteered for this position.
  - b) Motion was made by Colleen to approve Ada as Treasurer, Cory seconded, all in favor; Ada Morgan is our new Treasurer.
  - c) Taryn has agreed to work with Ada to ensure a smooth handover.
4. Boarding Agreement (Draft) & Liability Waiver (Draft)
  - a) Board members to have their suggested edits / revisions to Cory by Monday 22<sup>nd</sup> July.
  - b) Cory to collate and all will send to Board members for review before forwarding to Denise (Condo Corp Board)
5. Invoice Scheduling
  - a) Our 'bottom line' is that we must be able to meet payroll
  - b) Suggested that as RM issues invoices on the 20<sup>th</sup> of the month, we change the payment term to "Net 10", as opposed to the current "Net 30". This should help provide the funds we need in order to meet payroll by the first of the month.
  - c) This will also reflect the terms as currently suggested in the Draft Boarding Agreement.
6. Barn
  - a) Cleaning and re-organizing is continuing
  - b) Recent electrical updates to building are complete.
  - c) Once the wireless is fully functional, we will move the computer (and all other Ranch Club items) from the upstairs Ranch Office to the main floor Ranch Hand Office (formerly the MM tack room) for convenience of use by the Ranch Hands

7. Horse Movement(s)

- a) Lots of movement of horses between private properties and between private and common properties.
- b) Cory to send message to remind owners to inform Ranch Hands of any movement on / off common properties.

8. Water Supply

- a) Dave will confer with Lori regarding set up and use of pump to use the pond water from the Pond pasture.

9. Cowboy Challenge

- a) Motion was made by Dave to express our thanks to Rob and Linda Durward for their efforts to design, build and maintain our 'Cowboy Challenge' area.
- b) It was unanimous that we would search out possibilities of installing a small bronze plaque, which would be permanently posted for all to see.

Next meeting date to be determined pending response from Denise with revised Drafts of the Liability Waiver and the Boarding Agreement.

Dave motioned for meeting to adjourn, Colleen seconded, all in favor.  
Meeting adjourned.